

MSUKALIGWA LOCAL MUNICIPALITY



SAFETY MANAGEMNT SYSTEM

Approved Date: 03 July 2023
Review Date: as when necessary

1. Aim

To establish an effective Health and Safety Management System (SMS) for the Msukaligwa Local Municipality and to ensure all levels of management and employees are accountable for the implementation of this system. During the past three months it has been discovered that the Municipality does not have a Safety management system.

2. Objective

- a) To provide a structured Health and Safety Management System to eliminate or control risks in all operations into an acceptable level.
- b) In terms of the Occupational Health and Safety Act No 85 of 1993 prescribes that the employer must ensure health, safety working environment in a workplace under his control and ensure it is free from any form of Risk and hazards.
- c) For the purpose of compliance to the above legislation, the municipality is expected to develop and adopt systems to regulate safety measure in the workplace.
- d) To develop and embed a health and safety culture in all our activities that recognizes the importance and value of effective health and safety management.
- e) Clearly define for all employees their accountability and responsibility for the development and delivery of a health and safety strategy.
- f) Ensure that all employees are provided with adequate and appropriate health and safety information, resources and training.
- g) To empower employees to have the ability to identify hazards in the workplace, assess the level of risk associated with the hazard, and identify controls to manage the hazard.
- h) To prevent injury and illness in the workplace and ensuring continual improvement in health and safety management performance.
- i) Compliance with applicable legal and other requirements that relate to health and safety.
- j) To provide a systematic guide to assist business units effectively manage their health and safety programmes.

3. Benefits

1. Improved health and safety performance
2. Reduced cost associated with accidents and incidents.
3. Improved staff relations and morale.
4. Improve business efficiency.
5. Improved public image.
6. Increased regulatory compliance.
7. Improved confidence.
8. Boost corporate and social responsibility.

4. Safety Management System Elements

<p>1. SHE Management</p> <ul style="list-style-type: none"> - Policies - Safety Standards - Safety Procedures 	<p>6. (Risk Assessments)</p> <ul style="list-style-type: none"> - Hazard Identification
<p>2. Authority & Responsibility</p> <ul style="list-style-type: none"> - Legal Appointments - Roles & Responsibility - Structures & Organogram 	<p>7. Occurrence Investigation)</p> <ul style="list-style-type: none"> - IOD Investigation - Occurrence Investigation - Corrective Action
<p>3. Safety Plan</p> <ul style="list-style-type: none"> - Safety Management Programmes 	<p>8. Monitoring)</p> <ul style="list-style-type: none"> - Notice board - Safety Performance - Safety Report - Roles & Responsibility - Structures & Organogram
<p>4. Safety Audits</p> <ul style="list-style-type: none"> - Safety Legal Compliance Audits - System Compliance Audits 	<p>9. Training & Communication)</p> <ul style="list-style-type: none"> - Safety Talk - Task Observation - Training needs analysis
<p>5. Management Review</p>	

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5. REFERENCE DOCUMENTS

- Occupational Health and Safety Act 85 of 1993

6. ABBREVIATIONS

Abbreviations

SMS: Safety Management System

7. LEGISLATIVE/POLICY IMPLICATIONS


- Closure of the operations.
- The inspector may issue a directive to restrict/suspend any unsafe conditions.
- Conviction (imprisonment for 5-15 years) if there is an offence in contravention of the Act and possible fines.

8. RESPONSIBILITIES AND AUTHORITIES

OHS and Wellness
Practitioner

- Must ensure that this procedure is implemented and adhered to and that it addresses all the relevant applicable documentation.

AUTHORITY



MR M KUNENE
ACTING MUNICIPAL MANAGER

03/07/2023

DATE

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