

MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Main Fax: +27 17 801-3851

Internet: www.msukaligwa.gov.za
E-Mail: msuka@msukaligwa.gov.za

MSUKALIGWA MUNICIPALITY "IS AN AFFIRMATIVE ACTION EMPLOYER"

Applications are hereby invited from suitably qualified and competent persons for appointment to the under mentioned position. FOR ENQUIRIES CONTACT MS A.D. MALEKA 017 801

DEPARTMENT OF FINANCE

METER READER (X4)

POST LEVEL	:	11-9
SALARY SCALE	:	R116 851,39 - R161 007,60pa
QUALIFICATION	:	NQF Level 4
DRIVERS LICENCE	:	Code EB drivers licence
EXPERIENCE	:	Relevant clerical experience (up to one month)
DUTIES INCLUDE	:	<ol style="list-style-type: none">1. Commencing with locating consumption meters, reading and recording and verify accumulated totals on display with figures inserted on prescribed forms / registers.2. Checking the status of connections and identifying and recording any acts of tampering and damages incurred on connections and flow meters.3. Forwarding completed schedules to the immediate superior for further processing4. Communicating with the immediate superior any serious defects observed and/or inability to access meters for recording purposes

CV's for the abovementioned position must be submitted to the Department of Corporate Services, 4th floor, Civic Centre, Ermelo or posted to the Director : Corporate Services, Msukaligwa Municipality, P.O. Box 48, ERMELO, 2350. PLEASE NOTE THAT NO APPLICATION FORMS ARE AVAILABLE AND ONLY CV'S WILL BE ACCEPTED IN A SEALED ENVELOPE. THE POSITION APPLIED FOR MUST BE INDICATED ON THE ENVELOPE. APPLICANTS MUST ATTACH COPIES OF ORIGINAL CERTIFICATES ON THEIR CV'S. CV'S WITHOUT CERTIFIED COPIES OF CERTIFICATES WILL NOT BE CONSIDERED. *APPLICANTS WITH CRIMINAL RECORDS WILL NOT BE CONSIDERED FOR APPOINTMENT.*

"ALL POSITIONS ARE BEING CURRENTLY EVALUATED USING THE TASK JOB EVALUATION SYSTEM. THE FINAL GRADE AND REMUNERATION LEVEL FOR THIS POST WILL BE SUBJECT TO THE APPROVAL OF THE NATIONAL MODERATIONS COMMITTEE"

CLOSING DATE IS
NOTICE NUMBER : 19/2016

2 DECEMBER 2016

12 NOON

"IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER A MONTH, CONSIDER YOUR APPLICATION UNSUCCESSFUL"

.....
Z.T. SHONGWE
MUNICIPAL MANAGER

.....
DATE