



MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Main Fax: +27 17 801-3851

Internet: www.msukaligwa.gov.za
E-Mail: msuka@msukaligwa.gov.za

MSUKALIGWA LOCAL MUNICIPALITY "IS AN AFFIRMATIVE ACTION EMPLOYER"

Msukaligwa Local Municipality is inviting applications from suitably qualified and competent persons for appointment to the under mentioned positions.

POSITION : **MANAGER BUDGET**
REF. NO : **80/2019**
POST LEVEL : **3**
SALARY : **R383 979.96 pa**

MINIMUM QUALIFICATION AND REQUIREMENTS:

- Grade 12, B Degree in Accounting, NQF L7
- Computer Literacy
- Code B Drivers licence
- 5 years in Finance (Budget & Treasury)

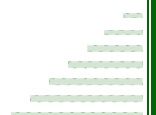
DUTIES:

- Designing effective budgeting models for departments and the entire municipality
- Analyzing financial information (e.g. revenues, expenditures and cash management) to ensure all operations are within budget
- Presenting annual budgets to senior managers and council
- Reviewing budget requests for approval
- Forecasting future budget needs
- Identifying variances between actual and budgeted financial results at the end of each reporting period
- Reviewing municipal budget for compliance with legal regulations
- Ensuring department managers meet budget submission deadlines
- Designing and implementing effective budgeting policies and procedures
- Compiling 4 reports as per MFMA section 52(d)
- Reviewing 13 budget related policies as per MFMA legislation and its regulations
- Reviewing section 71 reports
- Preparing interim and annual financial statement
- Assisting Auditor General with Queries during Audit
- Preparing and Monitoring the Audit Action Plan

PLEASE NOTE

- **VETTING IS THE MUNICIPAL PRIMARY SELECTION CRITERIA, THEREFORE ALL SUCCESSFUL APPLICANTS SHALL BE SUBJECTED TO VETTING**

CLOSING DATE IS **19 July 2019** **12 NOON**



Applications forms are available on the Msukaligwa Local Municipality website (www.msukaligwa.gov.za) / HR office must be completed and must be accompanied with a covering letter, comprehensive CV, original certified copies of qualifications and ID document and driver's license and the names of three contactable references from current and previous employers must be provided.

Application must be posted / couriered to:

Msukaligwa Local Municipality,
P O Box 48,
Ermelo
2350

or hand delivered to the Corporate Services (Records Section),
Cnr Kerk and Taute Street,
Ermelo

for the attention of Director Corporate Services

For enquiries can contact the Manager: Human Resources Ms L.P Mnisi on 017 801 3580 during office hours

“IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER A MONTH, CONSIDER YOUR APPLICATION UNSUCCESSFUL”THE MUNICIPALITY RESERVES THE RIGHT TO APPOINT OR NOT TO APPOINT ANY PERSON.