



# MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48  
Ermelo  
Mpumalanga Province  
South Africa  
2350



Civic Centre Building  
c/o Kerk & Taute Street  
Ermelo  
Mpumalanga Province  
South Africa  
2350

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Main Fax: +27 17 801-3851

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E-Mail: [msuka@msukaligwa.gov.za](mailto:msuka@msukaligwa.gov.za)

## IS AN AFFIRMATIVE ACTION EMPLOYER”

Applications are hereby invited from suitably qualified and competent persons for appointment to the under mentioned position.  
FOR ENQUIRIES CONTACT: MS A.D. MALEKA (HR - MANAGER) - 017 801 3580

### DEPUTY DIRECTOR – FINANCE

#### REQUIREMENTS

Grade 12 + an appropriate B. Comm degree qualification and/or equivalent as well as five years proven senior management experience, preferably in a municipal environment. Registration with the Institute of Municipal Finance Officers (IMFO) and be an associate member.

#### KEY PERFORMANCE AREAS

To provide strategic and operational leadership to ensure compilation of capital and operational budgets in compliance with legal requirements and national directive. Manage revenue, debt collection financial risk, budget and Treasury Office. Advise the Accounting Office on the exercise of powers and duties assigned to the accounting offices in terms of the MFMA. To ensure the implementation of approved tariffs and levy rates. To ensure financial processing and payment of salaries and wages. Ensure the implementation of generally accepted municipal accounting practices (GAMAP), generally recognised accounting practice (GRAP) & general accepted accounting practices (GAAP). Prepare Annual Financial Statements. To ensure the payment of all sundry creditors and effective supply levels at stores and the issuing thereof. To ensure proper efficient assets register. To formulate policies relevant to the Finance Department.

**REMUNERATION:** R397 359,36pa

**TRAVELLING ALLOWANCE:** 850 km per month

#### PLEASE NOTE:

The successful candidate will be expected to enter into a five year fixed-term performance based contract with the Council and will report to the Municipal Manager.

CV's for the abovementioned position must be submitted to the Department of Corporate Services, 4th floor, Civic Centre, Ermelo or posted to the DIRECTOR – CORPORATE SERVICES - N.L. MAIMELA, Msukaligwa Municipality, P.O. Box 48, ERMELO, 2350.

**PLEASE NOTE THAT NO APPLICATION FORMS ARE AVAILABLE AND ONLY CV'S WILL BE ACCEPTED IN A SEALED ENVELOPE. THE POSITION APPLIED FOR MUST BE INDICATED ON THE ENVELOPE.** APPLICANTS MUST ATTACH COPIES OF ORIGINAL CERTIFICATES ON THEIR CV'S. CV'S WITHOUT CERTIFIED COPIES OF CERTIFICATES WILL NOT BE CONSIDERED. APPLICANTS WITH CRIMINAL RECORDS WILL NOT BE CONSIDERED FOR APPOINTMENT. APPLICATIONS WITH DISABILITY ARE ALSO ENCOURAGE APPLYING. PREFERABLE A FEMALE TO BE APPOINTED

“ALL POSITIONS ARE BEING CURRENTLY EVALUATED USING THE TASK JOB EVALUATION SYSTEM. THE FINAL GRADE AND REMUNERATION LEVEL FOR THIS POST WILL BE SUBJECT TO THE APPROVAL OF THE NATIONAL MODERATIONS COMMITTEE

CLOSING DATE : 5 FEBRUARY 2016  
NOTICE NUMBER : 02/2016

12 NOON

IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER A MONTH, CONSIDER YOUR APPLICATION UNSUCCESSFUL”

