



MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
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IS AN AFFIRMATIVE ACTION EMPLOYER”

Applications are hereby invited from suitably qualified and competent persons for appointment to the under mentioned position.
FOR ENQUIRIES CONTACT: MS A.D. MALEKA (HR - MANAGER) - 017 801 3580

DIRECTOR - FINANCE (CFO)

(Five years performance based contract)

REQUIREMENTS: An appropriate B-degree or equivalent qualification in Accounting and/Finance Management. Code B drivers license.

EXPERIENCE: At least 5 years Senior Financial Management experience with a proven ability of communicating and negotiating at all spheres and levels of government, must be eligible for membership of the IMFO. Advanced leadership skills, i.e. excellent interpersonal and managerial skills, strategic focus on financial reporting abilities. Appropriate understanding of Generally Recognised Accounting Practices (GRAP). Compliance with National Treasury Circular no 68 in respect of Minimum Competency Levels for Senior Managers in Municipalities, Gazette 29967 of 15 June 2007.

KEY COMPETENCIES : Strategic and visionary leadership, excellent written and verbal communication skills, ability to work under pressure and adhere to tight deadlines, clear understanding of legislation governing local government which, amongst others is Municipal Finance Management Act, Municipal Systems Act, Municipal Property Rates Act and other relevant legislation. Working knowledge and understanding in the following areas of the financial management: Asset and Investment Management. Proven ability in the preparation and implementation of internal control and systems to ensure sound financial management.

KEY PERFORMANCE AREAS: Reporting to the Municipal Manager, the post operates at a strategic level with the main focus being: Provide an advisory service to Council and the Accounting Officer regarding financial policy matters. Ensure the implementation and adherence to the General Recognised Accounting Practices and Generally Accepted Municipal Accounting Practices. Compilation of monthly and annual financial statements. Manage revenue, debt collection, financial risk, budget and treasury office. Ensure accuracy in the monthly financial reports to Council and Provincial Treasury. Monitor municipal budget and overseeing debt collection initiatives. Oversee the efficient investments of council funds. Ensure implementation and execution of the indigent policy. Liaise with the Auditor General and other bodies which set financial standards to ensure effective compliance with the relevant legislation. Ensure compliance with the Council's Supply Chain Management Policy. Develop, implement and manage strategies, policies including review and update of some, procedures and plans for the directorate under his/her control, aligned with the strategic goals of the municipality through co-operation and innovative team work.

Ensure that all Council Policies and relevant National and provincial legislation regarding financial matters are implemented in accordance with the Municipal Finance Management Act (Act 56 of 2003).

CV's for the abovementioned position must be submitted to the Department of Corporate Services, 4th floor, Civic Centre, Ermelo or posted to the DIRECTOR – CORPORATE SERVICES - N.L. MAIMELA, Msukaligwa Municipality, P.O. Box 48, ERMELO, 2350. PLEASE NOTE THAT NO APPLICATION FORMS ARE AVAILABLE AND ONLY CV'S WILL BE ACCEPTED IN A SEALED ENVELOPE. THE POSITION APPLIED FOR MUST BE INDICATED ON THE ENVELOPE. APPLICANTS MUST ATTACH COPIES OF ORIGINAL CERTIFICATES ON THEIR CV'S. CV'S WITHOUT CERTIFIED COPIES OF CERTIFICATES WILL NOT BE CONSIDERED. APPLICANTS WITH CRIMINAL RECORDS WILL NOT BE CONSIDERED FOR APPOINTMENT. APPLICATIONS WITH DISABILITY ARE ALSO ENCOURAGE APPLYING. PREFERABLE A FEMALE TO BE APPOINTED.

“ALL POSITIONS ARE BEING CURRENTLY EVALUATED USING THE TASK JOB EVALUATION SYSTEM. THE FINAL GRADE AND REMUNERATION LEVEL FOR THIS POST WILL BE SUBJECT TO THE APPROVAL OF THE NATIONAL MODERATIONS COMMITTEE

CLOSING DATE : 5 FEBRUARY 2016
NOTICE NUMBER : 04/2016

12 NOON

“IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER A MONTH, CONSIDER YOUR APPLICATION UNSUCCESSFUL”



