

MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48
Ermelo
Mpumalanga Province
South Africa
2350



Civic Centre Building
c/o Kerk & Taute Street
Ermelo
Mpumalanga Province
South Africa
2350

Customer Care Center: 08611 MSUKA [67852]
Main Fax: +27 17 801-3851

Internet: www.msukaligwa.gov.za
E-Mail: msuka@msukaligwa.gov.za

IS AN AFFIRMATIVE ACTION EMPLOYER"

DEPARTMENT OF TECHNICAL SERVICES ASSISTANT DIRECTOR -OPERATIONS (ELECTRICAL)

POST LEVEL	:	3
SALARY SCALE	:	R294 708,60pa (Fixed)
QUALIFICATION	:	Grade 12 -Relevant Tertiary Qualification or equivalent Bachelor of Science OR B.Tech - Electrical Engineering Registration with the Engineering Council of South Africa as a Professional Engineering or Professional Technologist
TRAVELLING ALLOWANCE	:	650km per month
DRIVERS LICENCE	:	Code EB drivers license
EXPERIENCE	:	Substantial years (5-7 years) experience
DUTIES INCLUDE	1.	Communicating with the immediate superior on specific Key Performance Areas (electrical construction, installation and maintenance Projects) with a view to aligning functions and service delivery objectives against the capacity and capability of the Section.
	2.	Monitoring attendance/conduct and output and addressing deviations from agreed performance indicators through meetings/ counselling and/or other approved methods designed to improve and motivate personnel.
	3.	Inspecting work sites and/or conducting observations of work sequences and determining extent of awareness and/or the need for corrective /remedial measures.
	4.	Analyzing test reports, or conducting specific tests/ inspections to determine functionality of installations.
	5.	Formulating and scheduling planned maintenance programs, taking into account priorities, budget provisions, materials and equipment availability
	6.	Checking and approving instructional / operational and procedural documentation/forms (vehicle log sheets, overtime schedules) referring to supporting information from field reports / activity lists and forwarding for processing

CV's for the abovementioned position must be submitted to the Department of Corporate Services, 4th floor, Civic Centre, Ermelo or posted to the DIRECTOR – CORPORATE SERVICES - N.L. MAIMELA, Msukaligwa Municipality, P.O. Box 48, ERMELO, 2350. **PLEASE NOTE THAT NO APPLICATION FORMS ARE AVAILABLE AND ONLY CV'S WILL BE ACCEPTED IN A SEALED ENVELOPE. THE POSITION APPLIED FOR MUST BE INDICATED ON THE ENVELOPE.** APPLICANTS MUST ATTACH COPIES OF ORIGINAL CERTIFICATES ON THEIR CV'S. CV'S WITHOUT CERTIFIED COPIES OF CERTIFICATES WILL NOT BE CONSIDERED. APPLICANTS WITH CRIMINAL RECORDS WILL NOT BE CONSIDERED FOR APPOINTMENT. APPLICATIONS WITH DISABILITY ARE ALSO ENCOURAGE APPLYING.

"ALL POSITIONS ARE BEING CURRENTLY EVALUATED USING THE TASK JOB EVALUATION SYSTEM. THE FINAL GRADE AND REMUNERATION LEVEL FOR THIS POST WILL BE SUBJECT TO THE APPROVAL OF THE NATIONAL MODERATIONS COMMITTEE

CLOSING DATE IS: 13 FEBRUARY 2015 12 NOON
NOTICE NUMBER: 02/2015

"IF YOU DON'T HEAR FROM THE MUNICIPALITY AFTER A MONTH, CONSIDER YOUR APPLICATION UNSUCCESSFUL"

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Z.T. SHONGWE
MUNICIPAL MANAGER

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DATE

