



REQUEST FOR QUOTATIONS FOR SERVICES **FOR MSUKALIGWA LOCAL MUNICIPALITY**

Procurement Less than R 200 000.00 (Including Vat)

Publication on the Msukaligwa Local Municipality Notice Board/s & Website

Msukaligwa Local Municipality invites suitable service providers to submit quotation on the goods and/ or services listed hereunder. Please furnish all information as requested and return your quotation document on the date stipulated.

ADVERTISEMENT DATE	04/10/2017
DEPARTMENT	Finance
DESCRIPTION SERVICES REQUIRED	<u>Training</u> Standing Standard Orders (Rules and Order) for 38 Councillors. The rules are aimed to allow free, open and constructive debate during meetings. The rules are encouraged and promote the freedom of expression in such a manner that orderly debate is ensured within the time constraints allocated to meetings. Accredited services provider for providing training in Local Government Experience in Local Government Verification/Screening will be conducted
QUANTITY	38
QUOTATION NUMBER	36
CLOSING DATE & TIME:	13/10/2017 at 11am
ENQUIRIES:	Mr.E.M.Ndlovu Tel: 017 801 3542

Price should be VAT Inclusive. A valid original Tax Clearance Certificate, certified identification copy , company registration certificate, current municipal account (not older than 60 days) or lease agreement must be attached and the declaration of interest form must be filled in, BBBEE certificate must be attached, all suppliers must register in central supplier database (CSD) and a formal bid document.

Documents are available in SCM unit and be delivered to the following address Cnr Church & Taute Street Ermelo 2350. Failure to attach the requested documents or incomplete quotation document will result in a bid being non-responsive.

Quotation must have a vat registration number, description, company address, contact details, quotation date, and name and address of the company you quote for.

Yours faithfully

A handwritten signature in black ink, appearing to read 'MMP MATSHEKA', is written over a horizontal line.

**MMP MATSHEKA
CFO**