

ANNEXURE C10**Provision of Information and Certificates****J.****DATE OF IMPLEMENTATION: **1 July 2019** Accounts and Services delivered on/ from 1 July 2019****PART 1****FEES IN RESPECT OF GUIDE**

- 1 The fee for a copy of the guide as contemplated in regulations 2(3) (b) and 3 (40) (c) for every photocopy of an A4 - size page or part thereof

PART II**FEES IN RESPECT OF PUBLIC BODIES**

- 1 The fees for copy of the manual as contemplated in regulation 5 (c) for every photocopy of an A4 - size page or part thereof
- 2 The fees for reproduction referred to in regulation 7 (1) are as follows:
- a) For every photocopy of an A4 - size page or part thereof
 - b) For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine readable form
 - c) For a copy in a computer-readable form on
 - (i) Compact disc
 - (ii) For a transcription of visual images, for an A4 - size page or part thereof
 - (iii) For a copy of Visual images
 - e) (i) For a transcription of an audio record, for an A4-size page or part thereof
 - (ii) For a copy of an audio record
- 3 The request fee payable by every requester, other than a personal requester, referred to in regulation 7(2)
- 4 The access fees payable by a requester referred to in regulation 7(3) are as follows:
- (a) For every photocopy of an A4-size page or part thereof
 - (b) For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form.
- (c) For a copy in a computer readable form on:
- (ii) Compact disc
 - (i) For a transcription of visual images for an A4-size page or part thereof
 - (ii) For a copy of Visual images
 - (e) (i) For a transcription of an audio record, for an A4-size page or part thereof
 - (ii) For a copy of an audio record
 - (f) To research for and prepare the record for disclosure, for each hour or part of an hour, excluding the first hours, or part thereof
- 5 For purposes of section 22 (2) of the Act, the following applies:
- (a) Six hours as the hours to be exceeded before a deposit is payable: And
 - (b) One third of the access fee is payable as a deposit by the requester.
- 6 The actual postage is payable when a copy of a record must be posed to a requester.

| 2018/2019 | 2019/2020 |
|-----------|-----------|
| R 5.00 | R 6.00 |
| R 5.00 | R 6.00 |
| R 7.00 | R 8.00 |
| R 7.00 | R 8.00 |
| R 148.00 | R 163.00 |
| R 83.00 | R 92.00 |
| R 192.00 | R 212.00 |
| R 46.00 | R 51.00 |
| R 54.00 | R 60.00 |
| R 113.00 | R 125.00 |
| R 5.00 | R 6.00 |
| R 5.00 | R 6.00 |
| 2018/2019 | 2019/2020 |
| R 127.00 | R 140.00 |
| R 83.00 | R 92.00 |
| R 192.00 | R 212.00 |
| R 46.00 | R 51.00 |
| R 54.00 | R 60.00 |
| R 54.00 | R 60.00 |

PART III

FEES IN RESPECT OF PRIVATE BODIES

- 1 The fee for a copy of the manual as contemplated in regulation 9(2) (c) is for every photocopy of an A4-size page or part thereof
- 2 Fees for reproduction referred to in regulation 11 (1) are as follows:
 - (a) For every photocopy of an A4-size page or part thereof: R 8.00
 - (b) For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form. R 8.00
 - (c) For every **colour** printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form. R 13.00
 - (d) For a copy in a computer readable form on-
 - (ii) Compact disc R 264.00
 - (e) (i) For a transcription of visual images for an A4-size page or part thereof R 131.77
 - (ii) For a copy of Visual images R 190.33
 - (f) (i) For a transcription of an audio record, for an A4-size page or part thereof R 74.00
 - (ii) For a copy of an audio record R 102.49
- 3 The request fee payable by a requester, other than a personal requester, referred to in regulation 11(2) is R 156.00
- 4 The access payable by a requester referred to in regulation 11(3) are as follows:
 - 1) a) For every photocopy of an A4-size page or part thereof R 7.00
 - b) For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form R 8.00
 - c) For a copy in a computer readable form on-
 - (i) Stiffy R 39.00
 - (ii) Compact disc R 263.54
 - d) (i) For a transcription of visual images, for an A4-size page or part thereof R 131.77
 - (ii) For a copy of Visual images R 190.33
 - e) (i) For a transcription of an audio record, for an A4-size page or part thereof R 73.21
 - (ii) For a copy of an audio record R 97.00
 - f) To research for and prepare the record for disclosure, for each hour or part of an hour, excluding the first hours, reasonably required for such search and preparation.(Payment code: "900228") R 113.00
 - 2) For purpose of section 52(2) of the Act, the following applies:
 - b) Six hours as the hours to be exceeded before a deposit is payable and;
 - b) One third of the access fee is payable as a deposit by the requester.
 - 3) The actual postage is payable when a copy of a record must be posted to a requester

| 2018/2019 |
|-----------|
| R 8.00 |
| R 8.00 |
| R 8.00 |
| R 13.00 |
| R 264.00 |
| R 131.77 |
| R 190.33 |
| R 74.00 |
| R 102.49 |
| R 156.00 |
| 2018/2019 |
| R 7.00 |
| R 8.00 |
| R 39.00 |
| R 263.54 |
| R 131.77 |
| R 190.33 |
| R 73.21 |
| R 97.00 |
| R 113.00 |

| 2019/2020 |
|-----------|
| R 9.00 |
| R 9.00 |
| R 9.00 |
| R 15.00 |
| R 291.00 |
| R 144.95 |
| R 209.36 |
| R 82.00 |
| R 112.74 |
| R 172.00 |
| 2019/2020 |
| R 8.00 |
| R 9.00 |
| R 43.00 |
| R 289.89 |
| R 144.95 |
| R 209.36 |
| R 80.53 |
| R 107.00 |
| R 125.00 |

PART IV

SUNDRY CHARGES (Supply of Information)

Dishonored cheques referred from the bank:

- Unpaid/returned Cheque
- Dishonored cheques referred from the bank: Other
- Dishonored cheques referred from the bank: Other : BANKFEE
- Post dated Cheques

| 2018/2019 |
|-----------|
| R 140.00 |
| R 140.00 |
| R 25.00 |
| R 140.00 |

| 2019/2020 |
|-----------|
| R 154.00 |
| R 154.00 |
| R 28.00 |
| R 154.00 |

PROPERTY VALUATION INFORMATION

(Information downloaded on USB that user supply)

Property valuation information per town:

Ermelo
Wesselton
Davel / Kwadela
Breyten / Kwazanele
Chrissiesmeer / Kwachibikhulu
Lothair / Silindile
Sheepmoor
Warburton
Farms

R 514.00
R 514.00
R 222.00
R 368.00
R 220.00
R 176.00
R 176.00
R 176.00
R 220.00

R 566.00
R 566.00
R 245.00
R 405.00
R 242.00
R 194.00
R 194.00
R 194.00
R 242.00

R 2 586.00

R 2 848.00

CERTIFICATES

Valuation certificate
Clearance certificate
Supply of information to obtain clearance certificates
Administration Cost - Clearance Certificates and other.
Zoning Certificate

(Cahier Codes:)

(S 258)
(S 017)
(S 021)
(S 021)

SPLUMA CERTIFICATE (SPATIAL PLANNING & LAND USE MANAGEMENT)

1. APPLI ACTION FEE
2. INSPECTION

(900236)
(900236)

Information Supply:

Deed search information
Copy of Title Deed

(S 900228)

Supply of duplicate accounts

Information Supply: (Housing)

Proof of Residents (With a copy of their Id Document)
Proof of Residents (With no copy of their Id Document)

Stand Sales (Application Fees)

0009000 and Account Number

| 2018/2019 |
|-----------|
| R 68.00 |
| R 68.00 |
| R 182.00 |
| R 73.00 |
| R 206.00 |
| R 206.00 |
| R 484.00 |
| R 127.00 |
| R 206.00 |
| R 35.00 |
| 2018/2019 |
| R 2.00 |
| R 21.00 |
| R 132.00 |

VAT: R 21.00

| 2019/2020 |
|-----------|
| R 75.00 |
| R 75.00 |
| R 201.00 |
| R 81.00 |
| R 227.00 |
| R 226.60 |
| R 532.40 |
| R 140.00 |
| R 227.00 |
| R 39.00 |
| 2019/2020 |
| R 3.00 |
| R 24.00 |
| R 146.00 |