

MSUKALIGWA MUNICIPALITY

PROVISION OF INFORMATION

DATE OF IMPLEMENTATION - 1 JULY 2012

PART 1

(Present charges in brackets)

FEES IN RESPECT OF GUIDE

1. The fee for a copy of the guide as contemplated in regulations 2(3) (b) and 3 (4) (c) for every photocopy of an A4-size page or part thereof: (R1.00) **R1.12**

PART 2

FEES IN RESPECT OF PUBLIC BODIES

1. The fees for copy of the manual as contemplated in regulation 5 (c) for every photocopy of an A4-size page or part thereof: (R1.00) **R1.12**
2. The fees for reproduction referred to in regulation 7 (1) are as follows:
 - a. For every photocopy of an A4-size page or part thereof: (R2.00) **R2.24**
 - b. For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine readable form: (R2.00) **R2.24**
 - c. For a copy in a computer-readable form on:
 - i. Stiffy (R 8.00) **R8.96**
 - ii. Compact disc (R66.00) **R73.92**
 - iii. For a transcription of visual images, for an A4-size page or part thereof (R40.00) **R44.80**
 - iv. For a copy of Visual images (R95.00) **R106.40**
 - v. For a transcription of an audio record, for an A4-size page or part thereof (R20.00) **R22.40**
 - vi. For a copy of an audio record (R26.00) **R29.12**
3. The request fee payable by every requester, other than a personal requester, referred to in regulation 7(2): (R55.00) **R61.60**
4. The access fees payable by a requester referred to in regulation 7(3) are as follows:
 - a. For every photocopy of an A4-size page or part thereof: (R 1.00) **R1.12**
 - b. For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form. (R 0.70) **R0.78**
 - c. For a copy in a computer readable form on:
 - i. Stiffy (R8.00) **R8.96**
 - ii. Compact disc (R60.00) **R67.20**
 - iii. For a transcription of visual images, for an A4-size page or part thereof (R 40.00) **R44.80**
 - iv. For a copy of an audio record (R26.00) **R29.12**
 - v. To research for and prepare the record for disclosure, for each hour of part of an hour, excluding the first hours, reasonably required for such search and preparation. (R26.00) **R29.12**
5. For purposes of section 22 (2) of the Act, the following applies:

- a. Six hours as the hours to be exceeded before a deposit is payable;
And
 - b. One third of the access fee is payable as a deposit by the requester.
6. The actual postage is payable when a copy of a record must be posted to a requester.

PART 3

FEES IN RESPECT OF PRIVATE BODIES

1. The fee for a copy of the manual as contemplated in regulation 9(2) (c) is for every photocopy of an A4-size page or part thereof. (R 2.65) **R2.97**
2. Fees for reproduction referred to in regulation 11 (1) are as follows:
 - a. For every photocopy of an A4-size page of part thereof: (R 2.65) **R2.97**
 - b. For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form. (R 2.65) **R2.97**
 - c. For a copy in a computer readable form on-
 - i. Stiffy (R 13.00) **R14.56**
 - ii. Compact disc (R130.00) **R145.60**
 - iii. For a transcription of visual images for an A4-size page or part thereof (R66.00) **R73.92**
 - iv. For a copy of Visual images (R95.00) **R106.40**
 - v. For a transcription of an audio record, for an A4-size page or part thereof (R33.00) **R36.96**
 - vi. For a copy of an audio record (R46.00) **R51.52**
3. The request fee payable by a requester, other than a persona requester, referred to in regulation 11(2) is (R77.00) **R86.24**
4. The access payable by a requester referred to in regulation 11(3) are as follows:
 - a. For every photocopy of an A4-size page of part thereof (R 2.40) **R2.69**
 - b. For every printed copy of an A4-size page or part thereof held on the computer or in electronic or machine readable form. (R2.65) **R2.97**
 - c. For a copy in a computer readable form on-
 - i. Stiffy (R15.00) **R16.80**
 - ii. Compact disc (R 130.00) **R145.60**
 - iii. For a transcription of visual images, for an A4-size page or part thereof (R 66.00) **R73.92**
 - iv. For a copy of Visual images (R 95.00) **R106.40**
 - v. For a transcription of an audio record, for an A4-size page or part thereof (R46.00) **R51.52**
 - vi. For a copy of an audio record (R46.00) **R51.52**
 - d. To research for and prepare the record for disclosure, for each hour of part of an hour, excluding the first hours, reasonably required for such search and preparation. (R55.00) **R61.60**
5. For purpose of section 54(2) of the Act, the following applies:
 - a. Six hours as the hours to be exceeded before a deposit is payable;
And
 - b. One third of the access fee is payable as a deposit by the requester.
6. The actual postage is payable when a copy of a record must be posted to a requester.

PART 4

SUNDRY CHARGES

Supply of duplicate accounts	(R15.00)	R16.80
Dishonored cheques referred from the bank:		Applicable bank charges plus 10%

PROPERTY VALUATION INFORMATION

Property valuation information per town:

Ermelo	(R250.00)	R280.00
Wesselton	(R250.00)	R280.00
Davel/Kwadela	(R 75.00)	R 84.00
Breyten/Kwazanele	(R150.00)	R168.00
Chrissiesmeer/Kwachibikhulu	(R 50.00)	R 56.00
Lothair/Silindile	(R 75.00)	R 84.00
Sheepmoor	(R 50.00)	R 56.00
Warburton	(R 50.00)	R 56.00

CERTIFICATES

Valuation certificate	(R 30.00)	R 33.36
Clearance certificate	(R 30.00)	R 33.36
Supply of information to obtain clearance certificates	(R 40.00)	R 44.80
Deed search information	(R 60.00)	R 67.20
Copy of Title Deed (New)	(R100.00)	R112.00
Copy of Zoning Certificate (New)	(R100.00)	R112.00