



**MSUKALIGWA LOCAL MUNICIPALITY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2012 - TO SEPTEMBER 2012**

**OFFICE OF THE MUNICIPAL MANAGER**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT(S)</b>	<b>ACTION TAKEN</b>
A-18/26/07/2012 (Ad.C) LM 243/07/2012	1 <sup>st</sup> Ordinary Council	Amendment Scheme 625: Application for the Incorporation of Extension 7, Wesselton into Ermelo Town Planning Scheme 1982 and the Rezoning, Road and Park Closure of Various Stands In Extension7, Wesselton	26 July 2012	Municipal Manager (Town Services)	<b>APPROVED</b> by Council. In terms of Section 79(18) of the Local Government Ordinance, 1939 (ordinance that the Municipality alienates the above mentioned streets and park after closure, by means of a private treaty.
A-19/26/07/2012 (Ad.C) LM 244/07/2012	1 <sup>st</sup> Ordinary Council	Public Participation Programme 2012/2013	26 July 2012	Office of the Speaker	<b>APPROVED</b> by Council, currently implemented
A-20/26/07/2012 (Ad.C) LM 245/07/2012	1 <sup>st</sup> Ordinary Council	Report on the planned outages by Eskom in August 2012	26 July 2012	Municipal Manager	Report <b>NOTED</b> by Council. Public was informed about the proposal and necessary arrangements for alternative energy were made

A-21/26/07/2012 LM 246/07/2012	1 <sup>st</sup> Ordinary Council	Permanent appointment of temporal employees who served the Council for more than 12 months on temporal capacities	26 July 2012	Municipal Manager	Report was <b>REFERRED</b> to be finalised. On the 4 <sup>th</sup> of December 2012, the report regarding the 66 General Workers appointed/absorbed during 1 August 2012 to December 2012 <b>NOTED</b> by Mayoral Committee. The matter of absorbing all contract employees in the Service of Council was approved and considered as closed.
B-07/10/07/2012 MC 232/07/2012	1 <sup>st</sup> Ordinary Council	MFMA Section 66 report on S&T for May - June 2012	26 July 2012	Municipal Manager	<b>NOTED</b> by Council.
A-10/14/08/2012 (Add.C) LM 259/08/2012	2 <sup>nd</sup> Ordinary Council	Adoption of the IDP process plan for 2013/2014	30 August 2012	Municipal Manager	<b>ADOPTED</b> by Council.
A-11/14/08/2012 (Add..C) LM 260/08/2012	2 <sup>nd</sup> Ordinary Council	Report of the Auditor General on the Audit outcomes of the Mpumalanga local government 2010/11	30 August 2012	Municipal Manager	<b>NOTED</b> by Council.
A-13/14/08/2012 (Add..C) LM 262/08/2012	2 <sup>nd</sup> Ordinary Council	Amendment scheme 625: application for the incorporation of Extension 7, wesselton into Ermelo town planning scheme 1982 and the rezoning, road and park closure of various stands in extension7, Wesselton	30 August 2012	Municipal Manager (Town Planning)	Resolution LM 243/07/2012 <b>WAS REVOKED</b> . New Council resolution is LM 262/08/2012
A-15/14/08/2012 (Ad.C) LM 264/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the appointment of the Municipal Manager	30 August 2012	Executive Mayor	<b>APPROVED</b> by Council the Municipal Manager Mr T.B.W. Dlamini was appointed with effect from 1 September 2012 for the period of five years. LM 264/08/2012. Signed employment contract and performance agreement.

A-16/14/08/2012 (Ad.C) LM 265/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the appointment of the Director Public Safety	30 August 2012	Municipal Manager	<b>APPROVED</b> by Council, the Director Public Safety Mr D.I. Maluleke was appointed with effect from 1 September 2012 for the period of 5 years. LM 265/08/2012. Signed contract of employment contract and performance agreement.
A-Special Council LM 267/09/2012	Special Council	Report on the appointment of the Director Corporate Services	14 September 2012	Municipal Manager	<b>APPROVED</b> by Council the Director Corporate Services Mr N.L. Maimela was appointed with effect from 17 September 2012 for the period of five years. LM 267/09/2012. Signed contract of employment contract and performance agreement.
A-07/18/09/2012 LM 277/09/2012	03 <sup>rd</sup> Ordinary Council	Report on the development of extension 18 Ermelo and amendment to the development agreement	27 September 2012	Municipal Manager/ Community Services	The report was <b>REFERRED BACK</b> to the Mayoral Committee. On the 4 <sup>th</sup> of December 2012, the report was presented to Mayoral committee, it was referred back to admin to include bulk services on rezoning. Town planning to conduct feasibility study, and to inform the service provider to publicise and co-ordinate the public participation meetings, collectively with the office of the Speaker to monitor the process. MC 298/12/2012
A-08/18/09/2012 (Add..C) LM 278/09/2012	03 <sup>rd</sup> Ordinary Council  Municipal Public Account Committee (MPAC) Report	Report regarding the Subsistence and Transport Allowances for MMC Nkosi	27 September 2012	Municipal Manager	The matter served before Council on the 27 <sup>th</sup> of September and the Municipal Public Account Committee (MPAC) recommended that the <b><u>MANAGEMENT SHOULD ADHERE TO STANDARD REPORTING FORMAT TO AVOID SUCH QUERIES</u></b> . The matter was regarded as closed

	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report regarding the usage of the Toyota RAV4 as an Emergency vehicle and deviations thereof	27 September 2012	Municipal Manager	Council resolved that the Toyota RAV4 <b>BE DISPOSED</b> of due to its financial burden to Council. The process of disposing of the Toyota Rav 4 through Section 14 of the Municipal Finance Management Act (MFMA) is in progress.
	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report on the Replacement of Finance Strong room door	27 September 2012	Finance/Municipal manager	Matter was <b>REFERRED TO</b> Finance department, it will be costly for council to pursue legal actions against the security company
	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report regarding the Tariffs for use of motor transport	27 September 2012	Finance/Municipal manager	Council <b>NOTED</b> the report regarding the use of motor transport and this matter was regarded as closed.
	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report on the Subsistence and Transport Monitoring for the Executive Mayor, Councillor J.S. Bongwe	27 September 2012	Finance/Municipal manager	Council <b>CONSIDERED THIS MATTER AND IT WAS REGARDED AS CLOSED.</b> The outstanding for Municipal Public Account Committee (MPAC) to investigate who benefited from this transaction
	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report on the alleged improper usage of the Mayoral vehicle by the Chief Whip While it appears that the Mayoral vehicle was already sold	27 September 2012	Municipal Manager	Council considered this <b>MATTER AND IT WAS REGARDED AS CLOSED.</b> Cllr. B.M. Vilakazi the Speaker did not use the Mayoral vehicle during the period of 1 <sup>st</sup> and 27 <sup>th</sup> February. That Municipal Public Account Committee (MPAC) recommended that all the S&T's report be centralised in the Finance Department

	03 <sup>rd</sup> Ordinary Council Municipal Public Account Committee (MPAC) Report	Report on the alleged improper usage of the Mayoral vehicle by the Speaker while it appears that the Mayoral vehicle was already sold.	27 September 2012	Municipal Manager	Council considered this <b><u>MATTER AND IT WAS REGARDED AS CLOSED.</u></b>
LM 269/09/2012	Special Council meeting	Centralization of PMU	14 September 2012	Municipal Manager/Technical Services	Item was referred back for administration to clarify issues raised by Council
A-09/18/09/2012 (Ad.C) LM 279/09/2012	03 <sup>rd</sup> Ordinary Council	Centralization of Project Management Unit (PMU)	27 September 2012	Municipal Manager / Technical Services	Council resolved that the Municipal Manager <b><u>BE AUTHORISED</u></b> to enter into a service level agreement on behalf of Council regarding the shared service of the centralisation of PMU for a period of 3 years.

#### **CORPORATE SERVICES DEPARTMENT**

#### **ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2012 - TO SEPTEMBER 2012**

<b>RESOLUTION AND NUMBER</b>	<b>TYPE</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT(S)</b>	<b>ACTION TAKEN</b>
LM 249(g)/07/2012		1 <sup>st</sup> Ordinary Council	Council minutes 31 May 2012	26 July 2012	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
A- 09/10/07/2012 (Ad.C) LM 234/07/2012		1 <sup>st</sup> Ordinary Council	Alcohol And Drugs Abuse Policy	26 July 2012	Corporate Services	The Policy <b><u>APPROVED</u></b> by Council, it is in operation and its subject to annual review if necessary
A-10/26/07/2012 (Ad.C) LM 235/07/2012		1 <sup>st</sup> Ordinary Council	Attendance And Punctuality Policy	26 July 2012	Corporate Services	Approved by Council, it is in operation, subject to annual review if necessary
A-11/26/07/2012 (Ad.C) LM 236/07/2012		1 <sup>st</sup> Ordinary Council	Incapacity due to Ill-Health/Injury Policy	26 July 2012	Corporate Services	It is <b><u>APPROVED</u></b> by Council, it is in operation and its subject to annual review if necessary

A-12/26/07/2012 (Ad.C) LM 237/07/2012	1 <sup>st</sup> Ordinary Council	Incapacity due to Poor Work Performance Policy	26 July 2012	Corporate Services	<b>APPROVED</b> by Council it is in operation and subject to annual review if necessary
A-13/26/07/2012 (Ad.C) LM 238/07/2012	1 <sup>st</sup> Ordinary Council	Induction/Orientation Course	26 July 2012	Corporate Services	<b>APPROVED</b> by Council and it is an ongoing process to newly appointed employees and refresher induction for existing staff members
A-14/26/07/2012 (Ad.C) LM 239/07/2012	1 <sup>st</sup> Ordinary Council	Private Work and Declaration of Interest Policy	26 July 2012	Corporate Services	<b>APPROVED</b> by Council, employees are made aware of the policy and it is subject to annual review if necessary
A-15/10/07/2012 (Ad.C) LM 240/07/2012	1 <sup>st</sup> Ordinary Council	Retention Policy	26 July 2012	Corporate Services	It is <b>APPROVED</b> by Council; it is in operation and will be subject to annual review if necessary
A-16/10/07/2012 (Ad.C) LM 241/07/2012	1 <sup>st</sup> Ordinary Council	Employee Assistance Programme Policy	26 July 2012	Corporate Services	It is <b>APPROVED</b> by Council, it is in operation and is subject to annual review if necessary
A-17/26/07/2012 (Ad.C) LM 242/07/2012	1 <sup>st</sup> Ordinary Council	Employment Practice Policy	26 July 2012	Corporate Services	<b>APPROVED</b> by Council, it is in operation subject to annual review if necessary
A-22/26/07/2012 LM 247/07/2012	1 <sup>st</sup> Ordinary Council	Report on request by Kathanda Community Project to use Wesselton Hall for free to feed the needy	26 July 2012	Corporate Services	It was <b>ADOPTED</b> by Council, Kathanda Community Project is utilizing Wesselton Hall for free to feed the needy on the said dates
A-23/26/07/2012 (Tabled :C) LM 248/07/2012	1 <sup>st</sup> Ordinary Council	Oversight Report on Section 79 Committees	26 July 2012	Corporate Services	<b>ADOPTED</b> by Council Cllrs not yet capacitated with Finance Policies
MC 226/07/2012	1 <sup>ST</sup> Ordinary Council	Report on corporate Services SDBIP for April 2012	26 July 2012	Corporate Services	<b>NOTED</b> by Council

B-04/10/07/2012 MC 229/07/20	1 <sup>st</sup> Ordinary Council	Report on Corporate Services SDBIP for May 2012	26 July 2012	Corporate Services	<b>NOTED</b> by Council
LM 266(e)/08/2012	1 <sup>st</sup> Ordinary Council	Council minutes	26 July 2012	Corporate Services	<b>APPROVED AND CONFIRMED</b> by Council
A-14/14/08/2012 (Ad.C) LM 263/08/2012	2 <sup>nd</sup> Ordinary Council	Filling of vacancy for the party list	30 August 2012	Corporate Services (HR) / Finance	<b>ADOPTED</b> by Council. Cllr D.J. Litau sworn in as a new Councillors who replaced Cllr Msongelwa Solomon Nkosi. She signed and oath during Council meeting held on the 30 <sup>th</sup> of August 2012
B-05/14/08/2012 MC 254/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the Corporate Services monthly SDBIP report for June 2012	30 August 2012	Corporate Services	<b>NOTED</b> by Council
B-06/14/08/2012 MC 255/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the Corporate Services 4 <sup>th</sup> quarter SDBIP for April – June 2012	30 August 2012	Corporate Services	<b>NOTED</b> by Council
<b>A-Special Council</b> LM 268/09/2012	Special Council	Report on the development of extension 18 Ermelo and Amendment to the development agreement	14 September 2012	Corporate Services	This item was <b>REFERRED</b> to Legal advisor for legal opinion. Report will be submitted in the next Council sitting.
LM 280(3)/09/2012	3 <sup>RD</sup> Ordinary Council	Special Council minutes 14 September 2012	27 September 2012	Corporate Services	<b>APPROVED AND CONFIRMED</b> by Council
<b>B-05/18/09/2012</b> MC 275/09/2012	3 <sup>RD</sup> Ordinary Council	Report on Health risk assessment that was completed in March 2012	27 September 2012	Corporate Services /Technical Services	<b>ADOPTED</b> by Council, the report was drafted by Occupational Health and Safety Section after investigation certain incident occurred at Technical Services department. Technical Services is implementing the

					recommendations of the Occupational Health and Safety (OHS)
LM 293(c)/10/2012	3 <sup>rd</sup> Ordinary Council	Council minutes	27 September 2012	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council

### FINANCE DEPARTMENT

#### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2012 - TO SEPTEMBER 2012

RESOLUTION NO.	MEETING	DESCRIPTION	DATE	RESPONSIBLE DEPARTMENT	ACTION TAKEN
A-09/14/08/2012 LM 258/08/2012	2 <sup>nd</sup> Ordinary Council	Report on deviation from and ratification of minor breaches of procurement process Supply Chain Management Policy – June 2012	30 August 2012	Finance / Corporate Services	Report went to Council and Council <b><u>APPROVED</u></b> the recommendations of Municipal Public Account Committee (MPAC), the matter was regarded as closed.
A-12/14/08/2012 (Add..C) LM 261/08/2012	2 <sup>nd</sup> Ordinary Council	Salary increment for employees in 2012/13-2012/14/15	30 August 2012	Finance	Council <b><u>NOTED</u></b> the salary and wage collective agreement applicable from the 1 of July 2012- 30 June 2015. Salaries of employees covered by the Bargaining Council would be adjusted by 0, 5% with effect from 1 January 2013 based on the salaries of the employees as at 31 December 2012.
B-01/14/08/2012 MC 250/08/2012	2 <sup>nd</sup> Ordinary Council	Report on Financial Budget Statement 30 April 2012	30 August 2012	Finance	<b><u>NOTED</u></b> by Council
B-02/14/08/2012 MC 251/08/2012	2 <sup>nd</sup> Ordinary Council	Report on Financial Budget Statement: 31 may 2012	30 August 2012	Finance	<b><u>NOTED</u></b> by Council
B-04/18/09/2012 MC 274/09/2012	03 <sup>rd</sup> Ordinary Council	Report on the Subsistence and Travelling Allowance – July 2012	27 September 2012	Finance	<b><u>NOTED</u></b> by Council



**COMMUNITY SERVICES DEPARTMENT AND PUBLIC SAFETY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2012 - TO SEPTEMBER 2012**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>ACTION TAKEN</b>
B-02/10/07/2012 MC 227/07/2012	1 <sup>st</sup> Ordinary Council	Report on Public Safety SDBIP for April 2012	26 July 2012	Public Safety	<b><u>NOTED</u></b> by Council.
B-03/10/07/2012 MC 228/07/201	1 <sup>st</sup> Ordinary Council	Report on Community Services SDBIP for April 2012	26 July 2012	Community Services	<b><u>NOTED</u></b> by Council.
B-05/10/07/2012 MC 230/07/2012	1 <sup>st</sup> Ordinary Council	Report on Public Safety SDBIP for May 2012	26 July 2012	Public Safety	<b><u>NOTED</u></b> by Council.
B-06/10/07/2012 MC 231/07/2012	1 <sup>st</sup> Ordinary Council	Report on Community Services SDBIP for May 2012	26 July 2012	Community Services	<b><u>NOTED</u></b> by Council.
A- 08/14/08/2012 LM 257/08/2012	2 <sup>nd</sup> Ordinary Council	Report on Municipal Abattoir caretaker white house	30 August 2012	Community Services/ Town Planning	The report pertaining to the erven 8865,8866,8867 and 8868 in ext. 34 and the subdivision of erven 7986 and 7986 . process to subdivide the said erven still in progress
B-03/14/08/2012 MC 252/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the Public Safety monthly SDBIP for June 2012	30 August 2012	Public Safety	<b><u>NOTED</u></b> by Council
B-04/14/08/2012 MC 253/08/2012	2 <sup>nd</sup> Ordinary Council	Report on Public Safety 4 <sup>th</sup> quarterly SDBIP 2012	30 August 2012	Public Safety	<b><u>NOTED</u></b> by Council.
B-01/18/09/2012 MC 271/09/2012	03 <sup>rd</sup> Ordinary Council	Report on Community Services 4 <sup>th</sup> quarterly SDBIP for June 2012	27 September 2012	Community Services	<b><u>NOTED</u></b> by Council.
B-03/18/09/2012 MC 273/09/2012	03 <sup>rd</sup> Ordinary Council	Report on Public Safety monthly SDBIP report for July 2012	27 September 2012	Public Safety	<b><u>NOTED</u></b> by Council.

06/18/09/2012 LM 276/09/2012	03 <sup>rd</sup> Ordinary Council	re-commissioning of Wesselton fire station (fire station 3)	27 September 2012	Public Safety	That the report be referred back to obtain comments from other departments
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**TECHNICAL SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2012 - TO SEPTEMBER 2012**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>ACTION TAKEN</b>
B-08/10/07/2012 MC 233/07/2012	1 <sup>st</sup> Ordinary Council	Report on the EPWP for May 2012	26 July 2012	Technical Services	<b><u>NOTED</u></b> by Council.
B-07/14/08/2012 MC 256/08/2012	2 <sup>nd</sup> Ordinary Council	Report on the Technical Services quarterly SDBIP for April – June 2012	30 August 2012	Technical Services	<b><u>NOTED</u></b> by Council.
B-02/18/09/2012 MC 272/09/2012	03 <sup>rd</sup> Ordinary Council	Report on Technical Services SDBIP report for July 2012	27 September 2012	Technical Services	<b><u>NOTED</u></b> by Council.



**MSUKALIGWA LOCAL MUNICIPALITY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 OCTOBER 2012 – TO DECEMBER 2012**

**OFFICE OF THE MUNICIPAL MANAGER**

A8- LM 297/12/2012	05 <sup>th</sup> Ordinary Council	Report on the draft annual report: 01 July 2011 to end of June 2012	13 December 2012	Corporate Services/Municipal Manager	<b><u>REFERRED BACK</u></b> by Council to include all items as per section 121 of the Municipal Financial Management Act (MFMA) 56 of 2003 and report back before end of January 2012, report on Annual Report tabled on 31 January 2013 and referred to Municipal Public Account Committee (MPAC)
A-10 LM 315/12/2012	05 <sup>th</sup> Ordinary Council	Request to grant leave to employees on the 24 <sup>th</sup> and 31 <sup>st</sup> of December 2012	13 December 2012	Corporate Services/Municipal Manager	<b><u>NOTED</u></b> by Council

**CORPORATE SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 OCTOBER 2012 – TO DECEMBER 2012**

A3-LM 283/10/2012	04 <sup>th</sup> Ordinary Council	Revised Schedule of Sitting of Council Year Plan.	13 November 2012	Corporate Services	<b><u>ADOPTED</u></b> by Council and currently implemented
A4-LM 284/10/2012	04 <sup>th</sup> Ordinary	Terms of Reference on the	13 November 2012	Corporate Services /	<b><u>ADOPTED AND APPROVED</u></b> by

	Council	Municipal Public Account Committee (MPAC)		Municipal Public Account Committee (MPAC)	Council. Currently implemented by the Municipal Public Accounts Committee (MPAC)
A5-LM 285/10/2012	04 <sup>th</sup> Ordinary Council	Restructuring of Section 79 Committees and Establishment of Section 80 Committees	13 November 2012	Corporate Services	<b><u>APPROVED BY COUNCIL.</u></b> Resolution LM 147/03/2012 Revoked. Section 80 Committee established on Finance and Technical Services and currently implemented
C1- MC 292/10/2012	04 <sup>th</sup> Ordinary Council	Salary Adjustment of the Director Finance	13 November 2012	Corporate Services	The report was <b><u>REFERRED BACK</u></b> for administration to reconsider the matter and submit detailed report once finalised
LM 314(f)/12/2012	5 <sup>th</sup> Ordinary Council	4 <sup>th</sup> Ordinary Council minutes	13 November 2012	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
LM 314(g)/12/2012	5 <sup>th</sup> Ordinary Council	Special Council minutes	22 November 2012	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
A10 –LM 315/12/2012	05 <sup>th</sup> Ordinary Council	Request to grant leave to employees on the 24 <sup>th</sup> and the 31 <sup>st</sup> December 2012	13December 2012	Corporate Services	Report <b><u>NOTED</u></b> by Council, employees granted leave
C2- MC313/12/2012	05 <sup>th</sup> Ordinary Council	Possible appointed of an of an official to act as Director Technical Services	13December 2012	Corporate Services	<b><u>APPROVED</u></b> by Council Ms P.Z. Masuku is currently Acting as Technical Services Director. The post of Director Technical Services was advertised with a closing date of 2013-01-18 and Human Resource (HR) processes are in progress to finalise appointment
C3-	5 <sup>TH</sup> Ordinary Council	Report on the Subpoena I.T. Section 205 against the Municipality	13 December 2012	Corporate Services	Report was <b><u>WITHDRAWN</u></b> by Council

## FINANCE DEPARTMENT

### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 OCTOBER 2012 – TO DECEMBER 2012

A1-MC 281/10/2012	04 <sup>th</sup> Ordinary Council	Report on the Subsistence and Travelling Allowance: 31 August 2012	13 November 2012	Finance	Report was referred to Municipal Public Account Committee (MPAC) to conduct an oversight and verification of information and report back on the findings
A2-LM 282/10/2012	04 <sup>th</sup> Ordinary Council	Deviation from and Ratification of Minor Breaches of Procurement Process Supply Chain Management Policy	13 November 2012	Finance	<b>NOTED</b> and Approved by Council
A6-LM 286/10/2012	04 <sup>th</sup> Ordinary Council	Request for Donation – Wool Festival and Show Society – 2012/2013	13 November 2012	Finance	Request was not approved by Council subject to the contravening of the Property Rates Policy and the Property Rates Act, Messrs wool festival was requested to resubmit a new application for assistance regarding the basic Services and take into cognisance of the matters that the Executive Mayor recommended regarding their initial application for donation.
A7-LM 287/10/2012	04 <sup>th</sup> Ordinary Council	Request for payment of out-of-pocket expenses for Ward Committee Members	13 November 2012	Finance	<b>APPROVED</b> by Council and currently implemented. Ward Committee are currently earning an out of pocket stipend in the tune of R800.00 per member. The remaining R200.00 will be augmented after the budget adjustment to a total of R1000.00 per member monthly

B1-MC 288/10/2012	04 <sup>th</sup> Ordinary Council	Financial Statement on Budget Statement: 30 June 2012	13 November 2012	Finance	<b>NOTED</b> by Council
B2-MC 289/10/2012	04 <sup>th</sup> Ordinary Council	Financial Statement on Budget Statement: 31 July 2012	13 November 2012	Finance	<b>NOTED</b> by Council
B3-MC 290/10/2012	04 <sup>th</sup> Ordinary Council	Bank Withdrawals for the Quarter Ending: 30 June 2012	13 November 2012	Municipal Manager/ Finance	Consolidated bank withdrawals report be submitted to Auditor –General
A7 -LM 294/10/2012	Special Council	Draft notice of upper of salaries, allowances' and benefits of members of Municipal Councils from 1 July 2012	22 November 2012	Finance	<b>APPROVED</b> by Council and implemented to members of Municipal Council. Approved by a minister for Cogta and currently implemented to the members of Council
A9- LM 302/12/2012	05 <sup>th</sup> Ordinary Council	Deviation from and ratification of minor breaches of procurement process supply chain management policy: September 2012	13December 2012	Finance	Referred to Municipal Public Account Committee (MPAC) to conduct an oversight and verification of information and report back to Council on findings and recommendations thereof.
B5- MC 303/12/2012	05 <sup>th</sup> Ordinary Council	Progress report on the implementation of municipal finance improvement programme (MFIP) support plan -9/1/2/3	13 December 2012	Finance	Report was <b>REFERRED</b> to Section 80 Committee for verification of information and report be submitted to the Mayoral Committee
B6- MC 304/12/2012	05 <sup>th</sup> Ordinary Council	Expenditure on staff benefits (section 66) including subsistence and travelling	13December 2012	Finance	Report was <b>REFERRED</b> to Section 80 committee that deals with finance for verification of information and come

		allowance monitoring – September 2012 -4/5/1			back to Council quarterly.
B7-MC 308/12/2012	5 <sup>th</sup> Ordinary Council	Report on payments due by organs of state to the Municipality	13 December 2012	Finance	Report was <b>REFERRED</b> to Executive for implementation and come back to Council quarterly.
B8-MC 310/12/2012	05 <sup>th</sup> Ordinary Council	Action plan-Improvement of cash flow	13December 2012	Finance	Report was <b>REFERRED</b> to Executive for implementation and report back to Council quarterly.
A-11 316/12/2012	05 <sup>th</sup> Ordinary Council	Report on the final upper limits of salaries, allowances and benefits of members of Municipal Councils from 1 July 2012	13December 2012	Finance	Report <b>APPROVED</b> by Council

#### TECHNICAL SERVICES DEPARTMENT

#### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 OCTOBER 2012 - TO DECEMBER 2012

B4-MC 291/10/2012	04 <sup>th</sup> Ordinary Council	Report on the Expanded Public Works Programme (EPWP)	13 November 2012	Technical Services	Launching of the EPWP was not conducted at the end of December 2012. EPWP bush cotter vs slashes, clean cemetery
B9-MC 311/12/2012	05 <sup>th</sup> Ordinary Council	Report on the expanded Public works programme EPWP	13December 2012	Technical services	Report <b>NOTED</b> by Council
A-12 LM 317/12/2012	5 <sup>TH</sup> Ordinary Council	Report on water outages in Msukaligwa Areas	13 December 2012	Technical Services	Report <b>NOTED</b> by Council



**MSUKALIGWA LOCAL MUNICIPALITY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JANUARY 2013 – TO MARCH 2013**

**OFFICE OF THE MUNICIPAL MANAGER**

A15-LM 320/01/2013	6 Ordinary Council	Mid-year budget and performance assessment report: 2012/2013	31 January 2013	Municipal Manager	Report <b><u>CONSIDERED AND APPROVED</u></b> by Council thereafter referred to Municipal Public Account Committee to conduct an oversight and report back to Council. On the 14 <sup>th</sup> of February 2013 the MPAC will consider the Mid-year budget and performance assessment report: 2012/2013 after the sitting of the Audit and Performance Committees
A-15 LM 335/02/2013	Special Council	Media Release	28 February 2013	Municipal Manager	An article <b><u>NOTED</u></b> by Council and that communication with Public <b><u>NOT BE RESTRICTED</u></b> to print media only, but other communications methods i.e. Radio stations, flyers and public meeting be utilized

**CORPORATE SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JANUARY 2013 – TO MARCH 2013**

A4-LM 328/01/2013	6 Ordinary Council	5 <sup>TH</sup> Ordinary Council Minutes	31 January 2013	Corporate Services	<b><u>ADOPTED AND CONFIRMED</u></b> by Council.
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A14 – LM 320/2013	6 Ordinary Council	Report on the draft Annual report: 01 July 2011 to end of June 2012	31 January 2013	Corporate Services	Report <b><u>NOTED</u></b> by Council and referred to Municipal Public Account Committee to conduct an oversight and report back to Council thereafter in accordance with Section 129(1) (a) (b) (c) of the Municipal Finance Management Act (MFMA). On the 14 <sup>th</sup> of February 2013 the Municipal Public Account Committee (MPAC) will consider the Annual after the sitting of the Audit and Performance Committees
LM 336/02/2013	Special Council meeting	Special Council minutes 28 February 2013	28 February 2013	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
C4-LM 333/02/2013	Special Council meeting	Possible appointed of an of an official to act as Director Community Services	13 February 2013	Corporate Services	Report was <b><u>REFERRED</u></b> to the Executive Mayor to recommend one official to Council to act as Director Community Services
C5-LM 334/02/2013	Special Council meeting	Possible appointed or extension of the acting of the current Acting Director Technical Services until the post is filled	13 February 2013	Corporate Services	<b><u>APPROVED</u></b> by Council Ms P.Z. Masuku is currently Acting as Technical Services Director. The post of Director Technical Services was advertised with a closing date of 2013-01-18 and Human Resource (HR) processes are in progress to finalise appointment
LM 341/03/2013	Special Council meeting	Special Council minutes 28 February 2013	7 March 2013	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
LM 343/03/2013	Special Council minutes	Deputation: Alimax	7 March 2013	Corporate Services	Presentation <b><u>NOTED</u></b> by Council. Progress report be <b><u>SUBMITTED</u></b> to Council until the project reach its final completion

C6-LM 340/02/2013	Special Council meeting	Possible appointed of an of an official to act as Director Community Services	7 March 2013	Corporate Services	Approved by Council Mr T.S. Dondolo is currently Acting as Community Services Director. The post of Director Community Services was advertised with a closing date of 2013-01-18 and Human Resource (HR) processes are in progress to finalise appointment
A 21 LM 351/03/2013	7 <sup>th</sup> Ordinary Council meeting	Report on the annual report 2011/2012 financial year	28 March 2013	Corporate Services	Council <b><u>APPROVED</u></b> the annual report with reservations, pending the verification of Departmental Portfolios of Evidence by Municipal Public Accounts Committee (MPAC)
A 23. LM 350/03/2013	7 <sup>th</sup> Ordinary Council meeting	Programme for community consultation meetings on the draft 2013/14 budget	28 March 2013	Corporate Services	Council <b><u>APPROVED</u></b> the Programme for community consultation meetings on the draft 2013/14 budget
A19.LM 347/03/2013	7 <sup>th</sup> Ordinary Council meeting	Report on the action taken in the Implementation Of Council Resolutions from the 1 of July 2012 To Date	28 March 2013	Corporate Services	That the report on the action taken in the implementation of Council Resolutions from the 1 of July 2012 to date was <b><u>REFERRED</u></b> to Municipal Public Account Committee for further deliberations.
LM 351(e)/03/2013	7 <sup>th</sup> Ordinary Council meeting	Minutes of the 05 <sup>th</sup> ordinary Council meeting held on the 31 <sup>th</sup> of January 2013,	28 March 2013	Corporate Services	Minutes of the 05 <sup>th</sup> ordinary Council meeting held on the 13 <sup>th</sup> of December 2012, be <b><u>APPROVED AND CONFIRMED</u></b>

LM 351(f)/03/2013	7 <sup>th</sup> Ordinary Council meeting	Special Council Minutes meeting held on the 28 <sup>th</sup> of February 2013,	28 March 2013	Corporate Services	Special Council Minutes meeting held on the 28 February 2013 <b><u>BE APPROVED AND CONFIRMED.</u></b>
LM 351(g)/03/2013	7 <sup>th</sup> Ordinary Council meeting	Special Council Minutes meeting held on the 07 <sup>th</sup> of March 2013,	28 March 2013	Corporate Services	Special Council Minutes meeting held on the 7 March 2013 <b><u>BE APPROVED AND CONFIRMED.</u></b>

### FINANCE DEPARTMENT

#### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JANUARY 2013 - TO MARCH 2013

LM 329/02/2013 A-	Special Council meeting	Report on the adjustment budget in terms of Section 28 of the Municipal Finance Management Act 56 of 2003: 2012/2013 financial year	28 February 2013	Finance	Report was <b><u>REFERRED</u></b> to the Executive Mayor to address concerns raised by Council and report back in the next sitting of Council on the 7 <sup>th</sup> of March 2013
LM 329/02/2013 A-	Special Council meeting	Report on the adjustment budget in terms of Section 28 of the Municipal Finance Management Act 56 of 2003: 2012/2013 financial year	7 March 2013	Finance	Report <b><u>APPROVED</u></b> by Council. The Accounting officer was delegated to submit to the National Treasury and Provincial Treasury the adjusted budget for 2012/13 financial year in the electronic and printed formats in terms of Section 22(b)(i) of the MFMA Act 56 of 2003

A16 – LM 344/03/2013	7 <sup>TH</sup> Ordinary Council	Report on the Draft Budget for 2013/2014 Financial Year	28 March 2013	Finance	Council <b>APPROVED</b> the draft annual budget for the financial year 2012/13 and indicative for the two projected outer years 2013/2014 and 2014/2016
A17.LM 345/03/2013	7 <sup>th</sup> ordinary Council	Report on deviation from and ratification of minor breaches of procurement process supply chain management policy: November 2012	28 March 2013	Finance	The deviation report was <b>REFERRED</b> to MPAC to conduct an oversight to verify if Section 36 of the Supply Chain
A18. LM 346/03/2013		Report on deviation from and ratification of minor breaches of procurement process supply chain management policy: December 2012, January And February 2013	28 March 2013	Finance	The deviation report was <b>REFERRED</b> to MPAC to conduct an oversight to verify if Section 36 of the Supply Chain

**TECHNICAL SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JANUARY 2013 – TO MARCH 2013**

13-LM 318/01/2013	Special Council	Report on water crisis in Msukaligwa Municipality and declaration of disaster thereof	2 January 2013	Technical Services	Report <b>NOTED</b> by Council. Council met on the 02 January 2013 and declare the water outage in Msukaligwa a disaster, the alternative methods are underway to provide water to the affected communities
A-16 LM 321/01/2013	6 Ordinary Council	Progress report on water crisis	31 January 2013	Technical Services	Report <b>NOTED</b> by Council. It was resolved that administration should ensure that Jojo tanks are installed only in strategic areas i.e. clinics and

					schools so that to avoid vandalism and once the water crisis's addressed the jojo tanks will become property of the schools. Administration should work on penalties on resolution 5(i)-(iii) and come up with a mechanism to impose a fine if the maximum has been exceeded and impose water restriction.
A 20. LM 348/03/2013	7 <sup>th</sup> Ordinary Council	Report on the portion 6 Rietspruit 437 Is: Notice Of Intention To Construct New Eskom Infrastructure: Construct 1 X Kv Overhead Power line	28 March 2013	Technical Services	Report <b>ACCEPTED</b> by Council
A21. LM 349/03/2013	7 <sup>th</sup> Ordinary Council	Progress report on Msukaligwa Water Crisis	28 March 2013	Technical Services	The report on Msukaligwa water crisis was <b>REFERRED BACK</b> to clarify the progress on the matter. The Department of Water affairs did not approve the installation of Jojo Tanks at schools and clinics and a detailed report will be submitted to Council.



**MSUKALIGWA LOCAL MUNICIPALITY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 APRIL 2013 - TO JUNE 2013**

**OFFICE OF THE MUNICIPAL MANAGER**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT(S)</b>	<b>ACTION TAKEN</b>
A-24 LM 352/04/2013	Special Council meeting	Report on the adoption of the draft integrated development plan (IDP)	16 April 2013	Municipal Manager	Draft integrated development plan (IDP) was <b>ADOPTED</b> by Council
A-30 LM 371/05/2013	8 <sup>th</sup> Ordinary Council meeting	Report on the adoption of the integrated plan for 2013/2014	28 May 2013	Municipal Manager	Integrated plan for 2013/2014 <b>APPROVED</b> by Council
A-32 LM 373/05/2013	8 <sup>th</sup> Ordinary Council meeting	Report of the National Roads agency Limited (Sanral)	28 May 2013	Municipal Manager	The report <b>NOTED</b> by Council. Gert Sibande District Municipality <b>BE CONSULTED</b> immediately for support to embark on the fully flashed study in support of Council objection to any bypass proposal that will have negative impact to the economy of Ermelo
B-12 LM 370/05/2013	8 <sup>th</sup> Ordinary Council meeting	Quarterly report of the Municipality from the month of January to March 2013	28 May 2013	Municipal Manager	Quarterly report <b>NOTED</b> by Council
A-35 LM 407/05/2013	Special Council meeting	Report on the purchase of portion of remainder of portion 1 of the farm	27 June 2013	Municipal Manager	The report <b>APPROVED</b> by Council
A-40 LM 412/06/2013	Special Council meeting	Report on the amendment scheme no 605-rezoning of erven 230,231 and 232 Breyten	27 June 2013	Municipal Manager	The report <b>APPROVED</b> by Council

C-11 LM 418/06/2013	Special Council meeting	Salary adjustment of the Director Finance	27 June 2013	Municipal Manager	Report <b>APPROVED</b> by Council the salary of the Director Finance has been adjusted and employment contract has been reviewed.
C-12 LM419/06/2013	Special Council meeting	Possible appointment or extension of acting of the current acting director community services for a period of 3 months	27 June 2013	Municipal Manager	Letter directed to the office of the MEC, response still pending

### CORPORATE SERVICES DEPARTMENT

#### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 APRIL 2013 – TO JUNE 2013

RESOLUTION AND NUMBER	TYPE	MEETING	DESCRIPTION	DATE	RESPONSIBLE DEPARTMENT(S)	ACTION TAKEN
A-24 LM 353/05/2013		Special Council	Report on the outstanding Eskom account	7 May 2013	Corporate Services	Report <b>ADOPTED</b> by Council
C-7		Special Council	Possible appointment of an official to act as Director Technical Services	7 May 2013	Corporate Services	Report was <b>WITHDRAWN</b> by Council
C8- LM 355/05/2013		Special Council	Possible appointment of the panel for the post of Director Community Services	7 May 2013	Corporate Services	Panel consisting of the Municipal Manager, two MMC's and Secondment from Cogta or Gert Sibande District Municipality <b>APPROVED</b> by Council
LM 374(e)/05/2013		8 <sup>th</sup> Ordinary Council meeting	7 <sup>th</sup> Ordinary Council minutes	28 March 2013	Corporate Services	Minutes <b>APPROVED</b> and <b>CONFIRMED</b>
LM 374(g)/05/2013		Special Council meeting	Special Council minutes	16 April 2013	Corporate Services	Minutes <b>APPROVED</b> and <b>CONFIRMED</b>
LM 374(h)/05/2013		Special Council meeting	Special Council minutes	7 May 2013	Corporate Services	Minutes <b>APPROVED</b> and <b>CONFIRMED</b>

LM 357/05/2013	8 <sup>th</sup> Ordinary Council meeting	Questions of which Notice has been given	28 May 2013	Corporate Services	Responses to questions raised by Cllr G.S. Greyling and Cllr Z. Breydenbach were <b>APPROVED</b> by Council
LM 358/05/2013	8 <sup>th</sup> Ordinary Council meeting	Petition	28 May 2013	Corporate Services	Petition by <b>Messrs SAMWU NOTED</b> by Council
LM 356/05/2013	8 <sup>th</sup> Ordinary Council meeting	Deferred motions from previous meeting	28 May 2013	Corporate Services	Responses to the deferred motion from Cllr S.C. Mathebula <b>NOTED</b> by Council and the matter was considered closed.
A-26 LM 361/05/2013	8 <sup>th</sup> Ordinary Council meeting	Report on the action taken in the implementation of Council resolutions from July 2012 to date	28 May 2013	Corporate Services	The report <b>NOTED</b> by Council and referred to Municipal Public Account Committee for verification and oversight
C-10 LM 374/05/2013	8 <sup>th</sup> Ordinary Council meeting	Possible appointment of an official to act as director technical services	28 May 2013	Corporate Services	<b>NOTED</b> by Council
A-33 LM 405/05/2013	Special Council meeting	Report on the schedule of sitting of Council year plan for 2013/2014	27 June 2013	Corporate Services	The report <b>ADOPTED</b> by Council
A37 – LM 409/06/2013	Special Council meeting	Report on the amendment of employment practice policy	27 June 2013	Corporate Services	The report <b>APPROVED</b> by Council
A-38 LM 410/06/2013	Special Council meeting	Report on the amendment of succession planning policy	27 June 2013	Corporate Services	The report <b>APPROVED</b> by Council
A-39 LM 411/06/2013	Special Council meeting	Report on the policy on bereavement	27 June 2013	Corporate Services	The Policy on bereavement was <b>APPROVED</b> by Council subject that the Director Corporate Services should deal with matters that are related to the donations
B-13 MC 415/06/2013	Special Council meeting	Report on the service delivery budget implementation plan (SDBIP) for 2013/2014 Financial year	27 June 2013	Corporate Services	The report <b>NOTED</b> by Council



## FINANCE DEPARTMENT

### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 APRIL 2013 – TO JUNE 2013

RESOLUTION NO.	MEETING	DESCRIPTION	DATE	RESPONSIBLE DEPARTMENT	ACTION TAKEN
A-28 LM 363/05/2013	8 <sup>th</sup> Ordinary Council meeting	Report on the illegal connection and tempering of electricity meters	28 May 2013	Finance	The report <b><u>APPROVED</u></b> by Council
A-29 LM 364/05/2013	8 <sup>th</sup> Ordinary Council meeting	Progress report on action plan on issues raised by Auditor-General 2011/2012	28 May 2013	Finance	Progress report <b><u>NOTED</u></b> by Council
A-31 LM 372/05/2013	8 <sup>th</sup> Ordinary Council meeting	Report on the final budget for 2013/2014 financial year	28 May 2013	Finance	The report <b><u>APPROVED</u></b> by Council
A-34 LM 406/05/2013	Special Council meeting	Report on write off of bad debts	27 June 2013	Finance	The report <b><u>APPROVED</u></b> by Council
A-42 LM 414/06/2013	Special Council meeting	Report on deviation from and ratification of minor breaches of procurement process supply chain management policy	27 June 2013	Finance	The report on deviation from and ratification of minor breaches of procurement process supply chain management policy <b><u>REFERRED TO</u></b> Municipal Public Account to exercise an oversight on the report
B-14 MC 416/06/2013	Special Council meeting	Report on government debts	27 June 2013	Finance	Report on government debts <b><u>NOTED</u></b> by Council
B-15 MC 417/06/2013	Special Council meeting	Progress report on the establishment of the risk committee	27 June 2013	Finance	Progress report <b><u>NOTED</u></b> by Council

**TECHNICAL SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 APRIL 2013 – TO JUNE 2013**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>ACTION TAKEN</b>
A-25LM 354/05/2013	Special Council	Report on the extension of Local Disaster, for one month at a time before it lapses	7 May 2013	Technical Services	<b>ADOPTED</b> by Council. A letter was submitted to Mpumalanga CoGTA for the MEC's approval.
A-24-LM 359/05/2013	8 <sup>TH</sup> Ordinary Council Meeting	Report on capital infrastructure project (MIG)	28 May 2013	Technical Services	The report <b>APPROVED</b> by Council
A25- LM 360/05/2013	8 <sup>TH</sup> Ordinary Council meeting	Progress report on the installation of emergency pipeline from Southern water treatment works to Northern water treatment works	28 May 2013	Technical Services	The project was completed and launched by the Minister of Water and Environmental affairs on 2013-06-15
A-36 LM 408/06/2013	Special Council meeting	Report on the update of the Collapsed elevated water tank at Everest park area in Wesselton Msukaligwa	27 June 2013	Technical Services	The report <b>NOTED</b> by Council and the matter still pending
A-41 LM 413/06/2013	Special Council meeting	Report on load shedding	27 June 2013	Technical Services	The report on load shedding <b>NOTED</b> by Council





