



# MSUKALIGWA LOCAL MUNICIPALITY



PO Box 48  
Ermelo  
Mpumalanga Province  
South Africa  
2350

Customer Care Center: 08611 MSUKA [67852]  
Main Fax: +27 17 801-3851



Civic Centre Building  
c/o Kerk & Taute Street  
Ermelo  
Mpumalanga Province  
South Africa  
2350

Internet: [www.msukaliqwa.gov.za](http://www.msukaliqwa.gov.za)  
E-Mail: [msuka@msukaliqwa.gov.za](mailto:msuka@msukaliqwa.gov.za)

## MSUKALIGWA LOCAL MUNICIPALITY

### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2013 - TO SEPTEMBER 2013



#### OFFICE OF THE MUNICIPAL MANAGER

RESOLUTION TYPE AND NUMBER	MEETING	DESCRIPTION	DATE	RESPONSIBLE DEPARTMENT(S)	ACTION TAKEN
A-49 LM 438/07/2013	1 <sup>ST</sup> Ordinary Council	Report on the proposed schedule of Ward Committee and Community meetings 2013/2014	31 July 2013	Office of the Speaker	Report on the proposed schedule of Ward Committee and Community meetings 2013/2014 <b>APPROVED BY COUNCIL</b> , currently <b>IMPLEMENTED</b> by Ward Committees and Ward Councillors as per schedule of the meetings.
A-51LM 440/07/2013	1 <sup>ST</sup> Ordinary Council	Report on proposed Street Names For Ward 3 In Wesselton At Extension 5	31 July 2013	Office of the Speaker	Report on proposed Street Names For Ward 3 In Wesselton At Extension 5. Council Resolution was approved but not implemented thus far due to financial constraints however Communication Section is unable to advertise the names in the Local News Paper as a result of the aforementioned reasons.
A53- LM 442/09/2013	Special Council	Adoption of the integrated development plan (IDP)/BUDGET PROCESS PLAN FOR 2014/2015	5 September 2013	Office of the Municipal Manager	Report on the Adoption of the integrated development plan (IDP)/BUDGET PROCESS PLAN for 2014/2015 <b>ADOPTED BY COUNCIL</b> , not implemented as a result of the administrative delays in the budget allocation for advertisement, Municipal Intranet and Internet update.

**CORPORATE SERVICES DEPARTMENT**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2013 - TO SEPTEMBER 2013**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT(S)</b>	<b>ACTION TAKEN</b>
LM 441(d)/07/2013	7 <sup>th</sup> Ordinary Council	7 <sup>th</sup> Ordinary Council minutes	28 May 2013	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
LM 441(e)/07/2013	Special Council	Special Council minutes	28 May 2013	Corporate Services	<b><u>APPROVED AND CONFIRMED</u></b> by Council
<b>A-43 LM 421/07/2013</b>	1 <sup>st</sup> Ordinary Council	Report on the proposal for the appointment of rand water for water services support to Msukaligwa Local Municipality	31 July 2013	Corporate Services	Report on the proposal for the appointment of rand water for water services support to Msukaligwa Local Municipality <b><u>WAS REFERRED BACK</u></b> subject to further investigation however Council <b><u>CONSIDERED</u></b> that the Municipality can afford R40, 537 048 million per annum in the implementation of the water related projects and the deficit shall be sourced from the Provincial Department of Corporative Governance and Traditional Affairs (CoGTA), and Department of Water Affairs (DWA),
<b>A-46 LM 428/07/2013</b>	1 <sup>st</sup> Ordinary Council	Report on the action taken in the implementation of Council resolutions from April to June 2013	31 July 2013	Corporate Services	Report on the action taken in the implementation of Council resolutions from April to June 2013 <b><u>ADOPTED BY COUNCIL</u></b> however the Council Resolutions are being implemented.
<b>A-50 LM 439/07/2013</b>	1 <sup>st</sup> Ordinary Council	Report regarding various matters raised by Council on the 2011/2012 annual report	31 July 2013	Corporate Services	Report regarding various matters raised by Council on the 2011/2012 annual report <b><u>NOTED BY COUNCIL</u></b> , and referred to Municipal Public Account Committee (MPAC) for oversight and then <b>to be brought to the attention of Mpumalanga Co-operative and Traditional Affairs (COGTA) for notification as per the commitment of the Directorate of Budget and Treasury (CFO).</b>
<b>A-52 LM 441/07/2013</b>	1 <sup>st</sup> Ordinary Council	Report of the Chairperson of the Audit Committee to Executive Mayor of Msukaligwa Local Municipality	31 July 2013	Corporate Services	Report of the Chairperson of the Audit Committee to Executive Mayor of Msukaligwa Local Municipality <b><u>ACCEPTED BY COUNCIL</u></b> subject to the <u>Compilation of the Compliance register</u> for all compliance related findings as they were raised by the Auditor General and submitted to MPAC an Audit Committee to ensure full compliance and that Performance Management Unit <b><u>BE ESTABLISHED</u></b> and be

					staffed with staff members with the necessary skills and experience to ensure that performance of the Municipality is measured and monitored on a timely and regular basis however the processes of filling the positions which started with the position of the Manager: Monitoring and Evaluation that was advertised <b>on October 06, 2013 in the issue of the Sunday Times newspaper with the closing date of November 01, 2013</b> to allow the completion of the recruitment process however the position of Performance Management Specialist and Clerical Assistant shall be advertised in the next financial year due to budgetary constraints in which the establishment of the PMS Unit is in progress with the recruitment of staff personnel currently underway for effective implementation.
<b>B-16 MC 453/07/2013</b>	1 <sup>st</sup> Ordinary Council	4 <sup>th</sup> Quarter Report on the Msukaligwa Municipality from the month of April to June 2013	31 July 2013	Corporate Services	4 <sup>th</sup> Quarter Report on the Msukaligwa Municipality from the month of April to June 2013 <b><u>APPROVED BY COUNCIL</u></b>
C-13 LM 434/07/2013	1 <sup>st</sup> Ordinary Council	Report on updated Municipal Functional Organogram	31 July 2013	Corporate Services	Report on the updated Municipal Functional Organogram was <b><u>NOTED BY COUNCIL</u></b> <b><u>however alterations were effected with Town Planning and Housing Sections aligned to be in the Technical Services Department for effective implementation of the functional organogram.</u></b>
A-54 LM 443/09/2013	Special Council	Provincial support in terms of section 154 of the constitution of the republic of South Africa (RSA), 1996 read with section 105 of the local government municipal systems act, no. 32 of 2000 as amended	5 September 2013	Corporate Services	Report on Provincial support in terms of section 154 of the constitution of the republic of South Africa (RSA), 1996 read with section 105 of the local government municipal systems act, no. 32 of 2000 as amended <b><u>ACCEPTED BY COUNCIL</u></b>  The Support Team deployed to the Municipality to assist in the development of a Turn Around Strategy on finances and access to basic services commenced their duties in the first week of September 2013 however the Signing of the Municipal Code of Conduct through consultative processes was implemented as amongst the issues highlights in the intervention plan in which the review of job description is presently underway.

C-14 LM 444/09/2013	Special Council	Report on Resignation Of The Municipal Manager and possible Appointment of an Acting Municipal Manager	5 September 2013	Corporate Services	<p>Report on Resignation Of The Municipal Manager and possible Appointment of an Acting Municipal Manager <b><u>ACCEPTED BY COUNCIL.</u></b></p> <p>A letter was written to the member of the Executive Council (MEC) for Mpumalanga department of Cooperative Governance and Traditional Affairs (COGTA) to second an official to Act as Municipal Manager until the post is filled with a suitable candidate and the position of the Municipal Manager was advertised on October 06, 2013 in the issue of the Sunday Times newspaper and recruitment processes are currently unfolding.</p>
C-15 LM 445/09/2013	Special Council	Report on Possible appointment of the Director Community Services	5 September 2013	Corporate Services	<p>The Report on Possible appointment of the Director Community <b><u>WAS REFERRED BACK,</u></b> pending to the appointment of the Municipal Manager,</p> <p>Council should appoint the managers directly accountable to the Municipal Manager after consultation with the Municipal Manager in terms Section 56 of the Systems Act No. 32 of the Local Government Municipal Systems Act 2000 thereafter the Municipal Manager negotiates performance contracts with the new appointees in terms of Section 57 of the Systems Act.</p>
C-16 LM 446/09/2013	Special Council	Report on Possible appointment of the Director Technical Services	5 September 2013	Corporate Services	<p>Report on Possible appointment of the Director Technical Services <b><u>WAS REFERRED BACK,</u></b> pending to the appointment of the Municipal Manager,</p> <p>Council should appoint the managers directly accountable to the Municipal Manager after consultation with the Municipal Manager in terms Section 56 of the Systems Act No. 32 of the Local Government Municipal Systems Act 2000 thereafter the Municipal Manager negotiates performance contracts with the new appointees in terms of Section 57 of the Systems Act.</p>
C-17 LM 447/09/2013	Special Council	Report regarding to the Management of Technical Services and Community Services Departments	5 September 2013	Corporate Services	<p>That the report regarding the management of Technical Services and Community Services <b><u>WAS REFERRED BACK</u></b> pending to the appointment of the Municipal Manager after</p>

					that Council should appoint managers directly accountable to the Municipal Manager after consultation with the Municipal Manager in terms Section 56 of the Systems Act No. 32 of the Local Government Municipal Systems Act 2000 thereafter the Municipal Manager negotiates performance contracts with the new appointees in terms of Section 57 of the Systems Act.
C-18 LM 448/09/2013	Special Council	Report on the Appointment of the Acting Municipal Manager	13 September 2013	Corporate Services	Council <b>APPROVED</b> the secondment of Mr M.W. Zungu as the acting Municipal Manager in accordance with Section 54 of Local Government Municipal Systems Act 32 as amended. The Acting Municipal Manager was appointed with full signing powers in terms of Section 55 of the Local Government Municipal Systems Act 32 as amended, The Executive Mayor entered into three months written contract and a separate written performance agreement in line with the provisions of Section 57 of the Local Government Municipal Systems Act 32 of 2000.

#### FINANCE DEPARTMENT

##### ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2013 - TO SEPTEMBER 2013

RESOLUTION NO.	MEETING	DESCRIPTION	DATE	RESPONSIBLE DEPARTMENT	ACTION TAKEN
A-47 LM 429/07/2013	1 <sup>ST</sup> Ordinary Council	Report On Salary Increments For Employees In 2012/13/14/15	31 July 2013	Finance	Report On Salary Increments For Employees In 2012/13/14/15 <b>NOTED BY COUNCIL</b> , the salary increments for employees as per wage collective agreement was implemented from the 2013-07-01, all employees covered by the Bargaining Council have been adjusted by 6.84%
A-48 LM 433/07/2013	1 <sup>ST</sup> Ordinary Council	Report on progress report to deal with issues raised by Auditor-General for the Final year ending 30 June 2012	31 July 2013	Finance	Report on progress report to deal with issues raised by Auditor-General for the Final year ending 30 June 2012 <b>NOTED BY COUNCIL however auditing in relation to the issues raised by the AG is in progress.</b>

#### TECHNICAL SERVICES DEPARTMENT

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2013 – TO SEPTEMBER 2013**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>ACTION TAKEN</b>
A-44 LM 423/07/2013	1 <sup>st</sup> Ordinary Council	Report on capital Projects implemented 2012/2013 financial year	31 July 2013	Technical Services	That t The item <b>BE REFERRED BACK</b> for corrections and further clarifications of certain aspects of the report.
A-45 LM 426/07/2013	1 <sup>st</sup> Ordinary Council	Report on water crisis in Msukaligwa Local Municipality and revocation of resolution LM 318/01/2013 thereof	31 July 2013	Technical Services	That the Provincial Departments of Corporate Governance and Traditional Affairs (Cogta), Human Settlement, including Disaster Management and the National Department of Water Affairs through their regional office, the Gert Sibande District Municipality (GSDM) and other applicable organs of state <b>WAS INFORMED</b> about the lifting of the moratorium on the local state of disaster as the water supply is no longer a disaster.

**COMMUNITY SERVICES DEPARTMENT AND PUBLIC SAFETY**

**ACTION TAKEN REPORT ON THE IMPLEMENTATION OF COUNCIL RESOLUTIONS: FROM 1 JULY 2013 - TO SEPTEMBER 2013**

<b>RESOLUTION TYPE AND NUMBER</b>	<b>MEETING</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>RESPONSIBLE DEPARTMENT</b>	<b>ACTION TAKEN</b>
-----------------------------------	----------------	--------------------	-------------	-------------------------------	---------------------