

MSUKALIGWA ECONOMIC RECOVERY PLAN APPLICATION FORM



Requirements for application

- Complete **ONLY** Section **A, B and C** of this application form
- The business/farm must have been operational before the **27 March 2020**
- Must be resident of Msukaligwa Local Municipality
- Submission of quotation for the equipment/ material needed
- Business must be South African owned

The following types of businesses or commodities are excluded:

- Alcohol, Tobacco & Gambling dealers
- Illegal/ Pirated music/ dvd's/ games
- Any other business activities that may be deemed illegal

SECTION A: CRITERIA FOR APPLICATIONS

Applications will be strictly assessed in terms of the following criteria and tick **ONLY** one intervention applying for:

	INTERVENTION	SECTOR	TARGETED BUSINESSES	CRITERIA	TICK ONLY ONE
1.	Provision of thirty percent (30%) rebates on rates for local businesses operating in the tourism sector. This will primarily be applicable for Guest Houses & Bed & Breakfast, Hotels and Restaurants (Rebates to be for three months)	Tourism & Hospitality	<ul style="list-style-type: none"> ▪ Guest houses ▪ Bed & Breakfast ▪ Hotels ▪ Restaurants 	<ul style="list-style-type: none"> ▪ CIPC Certificate ▪ Zoning Compliance ▪ Building Plan Compliance ▪ Accreditation with Tourism Grading Council of South Africa (TGCSA)-Guest Houses, B&B and Hotels or willingness to register ▪ Tax compliant ▪ Municipal Account not 90 days overdue ▪ Completed application form ▪ South African Citizen ▪ At least 70% employees must be RSA citizens ▪ Must have been fully operational prior lockdown period 	
2.	Provision of twenty percent (20%) rebates on rates for Agriculture (Rebates to be for three months)	Agriculture	<ul style="list-style-type: none"> ▪ Farmers 	<ul style="list-style-type: none"> ▪ CIPC Certificate ▪ Tax compliant ▪ Municipal Account not 90 days overdue ▪ Completed application form ▪ South African Citizen ▪ At least 70% employees must be RSA citizens ▪ Must have been fully operational prior lockdown period 	
3.	Provision of strategic land/unused buildings for SMMEs (Land to be sold at 30% discount).	All sectors	SMMEs	<ul style="list-style-type: none"> ▪ CIPC Certificate ▪ Tax registered or willingness to register ▪ Submission of a proposal ▪ South African Citizen ▪ At least 70% employees must be RSA citizens ▪ Must have been fully operational prior lockdown period 	
4.	Assistance with compliance documents. This is to ensure that SMMEs can access further financial assistance from other government agencies or banks. SMMEs to be assisted with CIPC & Tax registration as well as bank account	All sectors	SMMEs	<ul style="list-style-type: none"> ▪ Proof of operation before lockdown ▪ Completed needs analysis form 	
5.	Procurement of stock or material for Spaza shops and Informal Traders (Subject to budget availability)	Spaza shops & Informal Traders	Spaza shops & Informal Traders	<ul style="list-style-type: none"> ▪ Permit holders or willingness to apply for a permit ▪ Compliant Zoning ▪ Compliant Building Plans ▪ Completed application form ▪ Quotation for the material or stock (must be from within 	

				Msukaligwa) <ul style="list-style-type: none"> ▪ Local resident ▪ Tax registered or willingness to register ▪ Bank account or willingness to open an account ▪ South African Citizen 	
6.	Negotiations with potential suppliers for discount on bulk purchasing. Encourage bulk purchasing by SMMEs from other businesses operating within Msukaligwa Municipality	All sectors	SMMEs	<ul style="list-style-type: none"> ▪ Local resident ▪ Completed application form ▪ South African Citizen ▪ At least 70% employees must be RSA citizens ▪ Must have been fully operational prior lockdown period 	
7.	Training on business management. A training programme to assist SMMEs to develop their business skills	All sectors	SMMEs	<ul style="list-style-type: none"> ▪ Local resident ▪ Availability of statutory business documents (CIPC, Tax, Zoning) or willingness to acquire them ▪ Completed needs analysis form ▪ South African Citizen 	
8.	Conduct needs analysis and the Development of SMMEs database in all sectors. The database will assist the municipality to have a record of all businesses in the area and be in a position to communicate programmes as and when implemented	All sectors	SMMEs	<ul style="list-style-type: none"> ▪ Local residents 	

NB: Attach the required documents with your application

SECTION B: PERSONAL INFORMATION

Surname							
Names							
ID Number		Gender		Male		Female	
Nationality		Race Group		Black	White	Coloured	Indian
Residential Address		Current Residential Address:			Previous Residential Address		
		Code:			Code:		
Number of years in current address				Number of years in previous address			
Cell 1		Cell 2					
Email address							
Marital Status		Married	Single	Other, specify:			
Number of dependants		Adults		Below 18			
Are you related to anyone working for Msukaligwa		If yes provide full names of					

NB: attach additional sheet if you have more than 20 employees

MONITORING & EVALUATION (Please note the following)

- Msukaligwa Local Municipality reserves the right to conduct monitoring and evaluation of the business approved through this programme.
- The successful applicants are not allowed to sell or transfer the goods bought on her behalf to another person or business.

Please sign and acknowledge that the information provided is correct

SURNAME : _____

FULL NAMES : _____

SIGNATURE : _____ **DATE:** _____

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Recommended	Yes		No
Approved		Not approved	
Full Names			
Designation			
Amount Approved			
Signature			

The support for local businesses and farmers has been established by Msukaligwa Local Municipality in order to provide relief assistance due to the economic strain caused by COVID 19 to the local economy. However, filling in this form does not guarantee approval through the Economic Recovery Plan.